



**OFFICER REPORT TO LOCAL COMMITTEE
(GUILDFORD)**

**LOCAL COMMITTEE BUDGETS
13 JUNE 2012**

KEY ISSUE

To set out the funding available for County Councillors' allocations for 2012/13, and to give consideration to the funding requests received.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Local Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee.

This report presents a summary of the projects that the Local Committee's member local allocations funded in 2011/12. It also identifies and makes recommendations on bids received for funding that have been sponsored by at least one County councillor.

Finally, this report informs on the community safety budget which is delegated to the Local Committee.

OFFICER RECOMMENDATIONS

The Local Committee (Guildford) is asked to:

- (i) Note the summary of the Local Committee's expenditure in 2011/12 detailed in paragraph 2.
- (ii) Agree that each local member has an allocation of £12,615 revenue and £3,500 capital to fund projects within the local area in 2012/13.
- (iii) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** and **capital** funding as set out in paragraph 3 of this report.
- (iv) Note the expenditure approved since the last Committee by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 4.
- (v) Agree that the community safety budget of £3,160 delegated to the Local Committee be transferred to the Guildford Community Safety Partnership and that the Community Partnership Manager authorize its expenditure in accordance with the Local Committee's decision, as detailed in paragraph 5.

1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members Local Allocations should be spent on local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.
- 1.2 Members of the Local Committee (Guildford) have traditionally agreed to split both the revenue and capital funding equally amongst the members of the Committee.
- 1.3 In addition, the Local Committee agreed to delegate authority to the Community Partnerships Manager & Community Partnership Team Leader (West Surrey) to approve budget applications (and refunds) up to and including £1,000, subject to these being reported to the Committee at the following meeting. The Council's Constitution also allows for the Community Partnership Manager to approve funding for the purchase of grit bins upon a request from a County Councillor.
- 1.4 In allocating funds, Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
- A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.
- 1.5 Member Local Allocation funding is made to groups and organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2 ANALYSIS OF 2011/12 LOCAL COMMITTEE FUNDING

- 2.1 In 2011/12, the County Council allocated **£8,410** revenue funding per County Councillor and £35,000 capital funding to the Local Committee in (Guildford).
- 2.2 The analysis of projects funded by County Councillors (attached at Annexes 1 & 2) shows that the majority of the Committee's budget went to external organisations predominately for community development. These projects were wide ranging and included supporting the establishment of Surrey Save and renovation of community halls. Five County Council services have benefited from member funding in this financial year with Highways receiving

over £20,000 of funding for projects such as road railings, traffic calming measures and replacement paving.

3. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

3.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

3.2 George Abbot School – All Weather Pitch (Graham Ellwood)

Project Cost £250,000
Amount Requested £1,500 (Revenue)/£3,500 (Capital)
Project Description: An artificial all-weather sports training pitch (61m x 40m) will be built at the school on an existing grass site adjacent to the Sports Hall.

3.3 Insight Art – To provide creative opportunities for vulnerable individuals suffering from mental health problems (David Goodwin)

Project Cost £6226
Amount Requested £2,000 (Revenue)
Project description: This access group provides a space to create art and promote the work through exhibitions and craft sales and aims to increase self esteem.

3.4 Looked After Children Bursary Fund (All County Councillors)

Project Cost £40,000
Amount Requested £5,000 (Revenue) - £500 per County Councillor
Project Description: A fund to support recognition and celebration of the achievements of Looked After Children.

4. DELEGATED AUTHORITY APPROVED BIDS

4.1 The Community Partnerships Manager or Community Partnerships Team Leader (West Surrey) has approved the following bids under delegated authority since the last committee meeting.

From the 2012/13 Local Committee budget:

4.2 Home-Start Families New Year Party (Graham Ellwood)

Project Cost £900
Amount Requested £900 (Revenue)
Project Description: Catering, Refreshments, Room Hire and Entertainment towards the annual party for children and families supported by Home-Start.

4.3 Bellfields Green Space Time Capsule (Pauline Searle)

Project Cost £284

Amount Requested £284 (Revenue)
Project Description: Arrangements towards the time capsule that would be used as part of the green space project.

4.4 Harvey Road Jubilee Street Party (Mark Brett-Warburton)

Project Cost £121 + food contributions
Amount Requested £110 (Revenue)
Project Description: Equipment for the jubilee celebration to promote social cohesion (including insurance and flyers)

4.5 Maori Rd Jubilee Street Party (Mark Brett-Warburton)

Project Cost £350
Amount Requested £175 (Revenue)
Project Description: A contribution towards a traditional tea party for approximately 130 people to improve community cohesion.

4.6 Avonmore Ave Jubilee Street Party (Mark Brett-Warburton)

Project Cost £100 + food & drink contributions
Amount Requested £95 (Revenue)
Project Description A contribution towards event insurance, activities, decorations and communal food for a party for approximately 70 people.

4.7 Charlotteville Jubilee Street Party (Mark Brett-Warburton)

Project Cost £5,000
Amount Requested £600 (Revenue)
Project Description: a contribution towards the food for a Jubilee party for 500 people in the neighbourhood.

From the 2011/12 Local Committee budget:

4.8 Chilworth Community Association (Keith Taylor)

Project Cost £1,899
Amount Requested £950 (Revenue)
Project Description: Shutters (vandal shields) for Brookwood Pavilion.

4.9 Worplesdon Parish Council (Nigel Sutcliffe)

Project Cost £7,000
Amount Requested £900 (Revenue)
Project Description: Funding towards Queens Diamond Jubilee Events

4.10 Worplesdon Parish Council (Nigel Sutcliffe)

Project Cost £500
Amount Requested £500 (Revenue)
Project Description: Funding for publicity, decorations and refreshments for the Wood Street Big Lunch to celebrate the Diamond Jubilee

4.11 1st Ripley Scouts (Bill Barker)

Project Cost £2,000
Amount Requested £1,000 (Revenue)
Project Description: New camping equipment and facilities

4.12 Tongham Toddlers (Simon Gimson)

Project Cost £2,232
Amount Requested £800 (Revenue)
Project Description: a shipping container to improve the storage facilities for this popular community group

4.13 Normandy/Worplesdon/Pirbright Parish Councils (Nigel Sutcliffe)

Project Cost up to £1,000 (depends on number of participants)
Amount Requested £683(Revenue)
Project Description: Training on installing and maintaining Vehicle Activated Signs

4.14 Worplesdon Parish Council (Nigel Sutcliffe)

Project Cost £120
Amount Requested £120(Revenue)
Project Description: Speed signs for Little Crickets Nursery

4.15 Normandy Parish Council (Nigel Sutcliffe)

Project Cost £113
Amount Requested £113(Revenue)
Project Description: Telescopic ladders for use when installing and maintaining Vehicle Activated Signs

4.16 Worplesdon Parish Council (Nigel Sutcliffe)

Project Cost £113
Amount Requested £113(Revenue)
Project Description: Telescopic ladders for use when installing and maintaining Vehicle Activated Signs

4.17 Pirbright Parish Council (Nigel Sutcliffe)

Project Cost £113
Amount Requested £113(Revenue)
Project Description: Telescopic ladders for use when installing and maintaining Vehicle Activated Signs

4.18 Rape and Sexual Abuse Support Centre(RASASC) (Mark Brett-Warburton)

Project Cost £1,000
Amount Requested £1,000(Revenue)
Project Description: Promotion and publicity materials to raise awareness among young people

4.19 Halow Project (Mark Brett-Warburton)

Project Cost £1,100
Amount Requested £1,000(Revenue)

Project Description: Computer equipment to provide improved access to social activities for disabled young people.

4.20 Holy Trinity Amenity Group (Mark Brett-Warburton)

Project Cost £300

Amount Requested £300(Capital)

Project Description: A data monitor to work alongside the Vehicle Activated Sign

4.21 Holy Trinity Amenity Group (Mark Brett-Warburton)

Project Cost £1,400

Amount Requested £500(Revenue)

Project Description: Pop Up Opera – towards putting on a performance of a Donizetti opera.

4.22 Diveability (Mark Brett-Warburton)

Project Cost £3,500

Amount Requested £500(Revenue)

Project Description: To purchase a van to carry the specialist equipment.

5. COMMUNITY SAFETY FUNDING

5.1 The County Council has in the past made available to Local Committees the sum of £14,500 per borough/district for use in conjunction with the Community Safety Partnerships, of which £12,000 was ring-fenced for outreach with those affected by domestic abuse and the Local Committee was asked to allocate the remainder of the funding for community safety work. As part of the centralised approach to these services, the domestic abuse outreach is being funded centrally for allocation by the Community Safety Unit. This year, the Local Committee has a delegated budget of £3,160 for general community safety purposes which it has, in the past, allocated to the Guildford Community Safety Partnership as its contribution towards the projects and activities referred to in the relevant report.

5.2 The Committee is asked to confirm that it wishes to transfer its budget of £3,160 to the Guildford Community Safety Partnership and to delegate authority to the Community Partnership Manager to oversee the expenditure of this budget.

6. OPTIONS

6.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

7. CONSULTATIONS

7.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member of the Community Partnerships Team as required.

7.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

8. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

8.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee. All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.

8.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the remaining are set out in the Chart in the Local Committee's financial position statement attached at Annexe 3.

8.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

9. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

9.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.

9.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

10. CONCLUSION AND RECOMMENDATIONS

10.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.

10.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budgets as detailed in the report.

11. REASONS FOR RECOMMENDATIONS

11.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

12. WHAT HAPPENS NEXT

12.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.

12.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as possible once the signed agreement has been received.

12.3 Within 6 months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.

12.4 A breakdown of the expenditure for the year will be brought to the first meeting of the next municipal year.

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Background Papers:

- SCC Constitution: Financial Framework
- Local Committee Protocol
- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids